**Village of Buena Vista**

**Minutes of the Regular Meeting**

**1050 Grand Ave, Buena Vista**

**September 26, 2023**

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| **Present:** |  | Council  Staff | Mayor Gary McLennan  Cllr Steven Schultz  Cllr Phillip Thompson Cllr Chris Duke  Assistant CAO Melissa Pollock  PW Foreman Joel Neudeck |
| **Absent** |  |  | Cllr Mike Ziglo | |
| **Call to Order:**  **Delegation:** |  |  | A quorum being present, Mayor McLennan called the meeting to order at 7:00 pm.  Unauthorized shack on walking path right of way that received an Order to Remedy to remove his structure. PW Foreman had met with the shack owner to come up with a solution on where to move the shack. Council agreed with the location of approximately 10-12’ forward, which will still be on Crown Land. The shack owner will be moving it in the coming weeks. | |
| **Agenda Approval:** | **216/23** | **Duke/Schultz** | THAT council approve the agenda as presented.  **Carried** | |
| **Minutes:** | **217/23** | **Schultz/Thompson** | THAT the minutes of Regular Meeting September 12, 2023 be approved as a true record.  **Carried** | |
| **Financials:** | **218/23** | **Schultz/Duke** | THAT the financials are approved as presented.  **Carried** | |
| **Payment of Accounts:** | **219/23** | **Schultz/Thompson** | THAT council approve the payment of Accounts in the amount of $53,453.76 on Cheque #’s 10707 to 10713 as presented.  **Carried** | |
| **Staff Reports** |  |  |  | |
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| CAO Report | **220/23** | **Schultz/Duke** | THAT council accept CAO report as presented.    **Carried** | |
| Public Works Report | **221/23** | **Thompson/Schultz** | THAT council accept the public works report as presented.  **Carried** | |
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| **Old Business**  Bylaw 7/23 A Bylaw to Fix the Rates to be Charged for the Use of the Group Holding Tank  Bylaw 7/23 A Bylaw to Fix the Rates to be Charged for the Use of the Group Holding Tank | **222/23**  **223/23** | **Duke/Schultz**  **Schultz/Thompson** | Bylaw 7/23 A Bylaw to Fix the Rates to be Charged for the Use of the Group Holding Tank be read a second time.  **Carried**  Bylaw 7/23 A Bylaw to Fix the Rates to be Charged for the Use of the Group Holding Tank be read a third time and adopted.  **Carried** | |
| **New Business** |  |  |  | |
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| Parks & Rec – Beach Rototilling | **224/23** | **Schultz/Duke** | THAT Council approve Parks & Rec request to pay half of the beach rototilling bill in the amount of $225.00  **Carried** | |
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| 2023 UMAAS Fall Workshop – Melissa & Krista (Lumsden)  SUMA Regional Meeting Gary & Krista (Lumsden)  Royal Canadian Legion #234  Munisoft Customer Portal  2022 Audited Financial Statements by Dudley & Company LLP  **Information**  Commissionaires Report  Ministry of Parks, Culture and Sport – Heritage Property  Cancelled Debenture  **Adjournment** | **225/23**  **226/23**  **227/23**  **228/23**  **229/23**  **230/23** | **Schultz/Thompson**  **Schultz/Thompson**  **Duke/Schultz**  **Schultz/Duke**  **Schultz/Duke**    **Thompson/Duke** | THAT Council approve Melissa & Krista to attend the 2023 UMAAS Fall Workshop to be held in Lumsden on October 24, 2023 at the cost of $105 each for registration fee.  **Carried**  THAT Council approve Gary, Krista and Cllr Schultz to attend the SUMA Regional Meeting in Lumsden on October 16th, and that Melissa attend the meeting online, for the cost to register of $40 each.  **Carried**  THAT Council approve the Royal Canadian Legion #234 request to purchase a Wreath to display during the period of the Poppy Campaign 2023 in November for the cost of $55.  **Carried**  THAT Council approve Administration to purchase the new Munisoft Customer Portal (eNotice extension) for the set up fee of $500 and Annual fee of $125.  **Carried**  THATcouncilaccept the Audited Financial Statements as presented and authorizes Mayor and Council to sign the acknowledgement letter.  **Carried**  All correspondence and information received and filed.  THAT the meeting be adjourned at 7:55 pm. | |
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Mayor Chief Administrative Officer