

## CAO's Report – March 14, 2017

- Reviewed Summer Staff Resumes
- Worked on Policy & Procedures Manual
- Working on budget for 2017
- Preparing for 2017 Assessment as this year is a re-evaluation year
- Completed February Month end
- Completed 2 Performance Reviews – Laura & Karen

### Pending:

- RM of Lumsden call regarding the Walking Path Bridge at the Beaver Dam that needs replaced, they are looking into the past agreement and will advise what council wants to regarding the replacement.
- Shoreline Survey – Lawyer working with Community Planning and ISC

### Spring:

- Drainage plan on Highwood has been completed by SS Bobcat, **cleanup still have to be completed by our staff, will have to be completed in the spring.**
- New hydrant has been installed on Highwood. **Needs to be back filled and landscaped around it, will have to be completed in the spring.**
- Woodland Bay drainage is complete. **Needs more traffic gravel and grading to be done until road is packed good. Road is still really soft, Karen getting pricing for heavier gravel. JRA is giving us a price for them using the packer on it. This project will have to be completed in the spring once all pricing has been received.**