

CAO's Report – January 10, 2017

- Working on budget for 2017
- Completing 2016 year end entries
- Working on grant applications for large projects, wells, roads, water meter upgrades, summer students.
- Completing 2016 WCB, School Tax, GST, T4's
- Preparing for 2017 Assessment as this year is a re-evaluation year
- Compiling information for council for holding an open house so ratepayers can ask SAMA any questions regarding their assessment notice.
- The Government has changed some taxing rules effective 2017, in the past the residential taxes were based on 70% of the assessed value, effective 2017 it will now be 80% of assessed value.
- Reviewing Policy Manual for any updates that need to be done and will provide a copy for council and all members of staff.

Spring:

- Drainage plan on Highwood has been completed by SS Bobcat, **cleanup still have to be completed by our staff, will have to be completed in the spring.**
- New hydrant has been installed on Highwood. **Needs to be back filled and landscaped around it, will have to be completed in the spring.**
- Woodland Bay drainage is complete. **Needs more traffic gravel and grading to be done until road is packed good. Road is still really soft, Karen getting pricing for heavier gravel. JRA is giving us a price for them using the packer on it. This project will have to be completed in the spring once all pricing has been received.**