

Request by Property Owner to Cancel Building Permit

Municipality: _____ PBI Permit # _____

Building Project Type: _____ (i.e. new home, deck, bsmt develop, etc.)

Owner Name: _____ Home Ph: _____

Owner Email Address: _____ Cell Ph: _____

Property (Jobsite) Address: _____

Reason for cancelling building project/permit (Please provide as much detail as possible):

Please initial to acknowledge that you have read, understand and agree to the following:

_____ I hereby agree that if I continue construction on this project at a later date, I will be required to apply and pay for a new building permit at the current rates. I also understand that no outstanding balance remaining for this permit will be credited towards a new permit fee.

_____ I hereby agree that if I sell this property in the future, I will disclose to the potential buyer that a permit was taken out for this building project but then cancelled. I agree to make the buyer(s) aware that they will need to apply and pay for a new building permit should the buyer(s) decide to resume construction at a later date.

_____ I hereby affirm that the reason for cancelling this building permit, as stated above, is accurate and true.

(Owner Signature)

(Date)